



Quest Nursing Education Center
7402 North 56th Street, Suite 812 & 815
Tampa, Florida 33617
813.828.2995

QUEST NURSING EDUCATION CENTER (QNEC)



SCHOOL CATALOG 2023 Volume 1

Thank you for your Interest in attending.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement.



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MISSION AND PURPOSE

Quest Education Center LLC DBA as Quest Nursing Education Center is an institution that has a mission to serve and facilitate an educational learning center focused on helping and targeting adults who have a desire to excel in the field of medicine and nursing. Training is specifically provided in the field of Health Care. Health care is a lucrative field that provides awareness of the medical and self-care needs of an individual. It allows adults to extend care and help to those who need it. In addition, they obtain life management skills, enhance their possibility of finding jobs, and increase their opportunity for career advancement.

INSTITUTIONAL OBJECTIVES

Quest Nursing Education Center's objective is to ensure that upon completion of courses and training at the Institution, the student will be able to:

- Obtain skills in the health care field that allow for the provision of competent medical care.
- Enhance their possibility of finding jobs by obtaining a certificate of training in the health care or health care affiliated industry.
- Acquire new knowledge and skills that increase opportunity for career advancement.
- Learn how to provide culturally competent care and gain experience with working with a diverse group of people.

LICENSURE

Quest Nursing Education Center is a private institution licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

LIST OF PROGRAMS OFFERED:

Quest Nursing Education Center offers the following programs:

1. Associate in Science in Nursing
2. Bachelor of Science in Nursing

Degrees Awarded

Quest Nursing Education Center offers the Bachelor of Science in Nursing Degree and the Associate in Science in Nursing Degree. The Bachelor of Science in Nursing requires successful completion of the general education and nursing courses to obtain the 120 semester credit hours required for the degree. The Associate of Science in Nursing requires successful completion of the general education and nursing courses to receive the 82 semester credit hours required for the degree. Degrees are awarded contingent upon student completion of all the necessary coursework, course hours, academic and



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clinical competencies, compliance with institution procedures and regulations, including resolving any outstanding institutional charges of fees or misconduct.

Facilities and Equipment

Quest Nursing Education Center is a 2500 square foot facility that provides classroom space, a conference room, a skills lab, and an administration office. Each classroom is equipped with tables, chairs, and media equipment. Classrooms also come with access to the Internet. The skills lab consists of hospital beds, training manikins, and patient care equipment required to meet the curriculum objectives of each course. Quest also has an online library with resources to support curriculum content for courses offered. All programs offered by Quest Nursing Education Center have access to these facilities and equipment. The Quest Nursing Education center facilities are compliant with all relevant local safety and health standards, such as fire, building, and sanitation. Compliance information can be obtained from the administration office.

Student Services

At Quest Nursing Education Center, the following services are available for students –

- **ADMISSION SERVICES-** Interested applicants inquiring about the institution’s programs can meet with the administrative office for guidance on the admissions policies and process to meet admission requirements.
- **FINANCIAL SERVICES-** The institution offers payment plans for some courses and the student may visit the administrative office to discuss and establish payment options for their programs.
- **GUIDANCE AND COUNSELING SERVICES-** Counseling and academic guidance services are provided by the administrative staff and faculty at Quest Nursing Education Center. The student may meet with staff to discuss personal concerns or concerns related to their academic coursework. Instructors also provide remediation and plan of action for students who may be struggling with their coursework.
- **PLACEMENT SERVICES** Quest Nursing Education Center does not guarantee job placement. We offer services in job search, guidance on tips for successful interviewing.

Fee Schedule

Program Costs: Paid to Institution

Program/ Credit Hours	Associate of Science in Nursing-RN program/82 semester credits	Bachelor of Science in Nursing- program/120 semester credits
Non-refundable Registration Fee	\$150	\$150
Tuition	\$609.76/credit (\$50,150)	\$530/credit (\$63,600)
Transfer credit fee for core	\$530/credit	\$530/credit



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program courses offered in the institution- If applicable		
ATI software and Books	\$2000	\$2000
STRF FEE (California Students Only)	\$130	\$165
TOTALS paid to institution for 4 terms	\$52,150 For CA Students: \$52,280	\$65,750 For CA Students \$65,915

Estimated Third-party costs.

	Associate of Science in Nursing-RN program	Bachelor of Science in Nursing-RN program
Additional Books, Course supplies, uniform- Estimated	\$1500	\$2000
TOTALS including Estimated third-party costs	\$53,650 For CA Students: \$53,780	\$67,650 For CA Students: \$65,915

Travel Cost for Clinical Training

Quest Nursing Education Center provides clinical training at different clinical sites and some sites may exceed more than 50 miles from the institution’s location. Students are expected to provide their own transportation to and from clinical agencies and are responsible for all travel expenses associated with the clinical training.

Associate in Science Degree in Nursing Program Information

The Associate in Science Degree in Nursing program is an accelerated program designed to prepare students for entry level professional nurse positions in a variety of health care environments. Graduates will use critical thinking skills for effective problem solving and providing developmentally appropriate care in the practice of nursing and to function as a member of a health care team. Upon successful completion of the curriculum, students are eligible to sit for the NCLEX to become registered nurses. The program is a 83-semester credit program that can be completed in about 12-24 months (53 weeks to 106 weeks) after admission into the program. Program Mode of Delivery: Hybrid

Associate in Science Degree in Nursing (ADN) Curriculum: 82 total credits which include 27 credits of General Education Courses and 55 credits of Nursing Core Courses.

Course Type	Course Number	Course Name	Number of Credits
Gen Ed	LAN103	English I	3
Gen Ed	LAN101	Communication Course I (Oral)	3
Gen Ed	LAN102	Communication Course II (Oral or Written)	3
Gen Ed	SCI 101	Introduction to Psychology Course	3



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Course Type	Course Number	Course Name	Number of Credits
Gen Ed	SCI 102	Introduction to Sociology	3
Gen Ed	MAT101	College Algebra	3
Gen Ed	BIO104	Introductory Chemistry	3
Gen Ed	BIO105	Introduction to Nutrition	3
Gen Ed	SCI 103	Lifespan Developmental Psychology	3
Gen Ed	MAT102	Introductory Statistics	3
Gen Ed	SCI 104	Introduction to Humanities/Humanities Elective	3
Core	NURS 101	Fundamentals of Nursing	6
Core	NURS 102	Basic Medical-Surgical Nursing	12
Core	NURS 103	Intermediate Medical-Surgical Nursing	10.5
Core	NURS 104	Psychiatric and Mental Health Nursing	3.5
Core	NURS 105	Obstetric Nursing	2.5
Core	NURS 106	Pediatric Nursing	2.5
Core	NURS 107	Geriatric Nursing	2
Core	NURS 108	Advanced Medical-Surgical Nursing	5
Core	NURS 113	Pharmacology	6
Core	NURS 115	Leadership & Community Nursing	5
Total Gen Ed			27.0
Total Core			55.0
Total Program			82.0

ASN/ADN Program Admission and Graduation Requirements

ADMISSION REQUIREMENTS

- Possession of a High School Diploma, GED, Official College Transcripts or Equivalent



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- Score at least a 62% on the Test of Essential Academic Skills (TEAS) or score a 15 on the Wonderlic Scholastic Exam. Other exams may be reviewed for equivalency.

Our nursing programs have specific admission requirements related to health and safety. Offers of admission and acceptance into the program are contingent upon meeting these requirements. To be eligible for admission, students must:

1. Pass a Level 2 background screening as defined in Section 435.04 of the Florida Statutes. The results of the student's screening must not include any disqualifying offense as defined in Sections 435.04(2)-(3) of the Florida Statutes.
2. Provide documentation of a satisfactory physical examination verified by a healthcare provider.
3. Provide documentation showing that they are up-to-date on all required immunizations. Specifically, students must provide titer reports for MMR, Varicella, and Hepatitis B. Annual flu and COVID-19 vaccinations are also required. Additionally, students must complete TB testing (QuantiFERON-TB Gold and/or chest X-ray + Symptom Review Form), have a current Tdap, and complete an N95 mask fit test.

We take these requirements seriously to maintain a safe and healthy learning environment for all students. Please ensure that you have met these requirements before accepting an offer of admission into the nursing program.

GRADUATION REQUIREMENTS:

- Students must obtain at least a 75% grade in each program theory course and a pass grade on the associated clinical course.
- Students must successfully complete the institution assigned Capstone NCLEX preparation program.
- Students must also pass an exit exam to graduate.
- Completion of all the necessary coursework, course hours, academic and clinical competencies, compliance with institution procedures and regulations, including resolving any outstanding institutional charges of fees or misconduct.

Please note that our school takes the authenticity of submitted documents very seriously. To ensure the integrity of the admissions process, we may take several steps to verify the authenticity of transcripts, test scores, and other required documents. This may include requesting official transcripts directly from the issuing institution, verifying transcripts through a third-party service, and checking for specific features on the documents. We appreciate your understanding and cooperation as we work to maintain a fair and transparent admissions process.

Bachelor of Science Degree in Nursing Program Information

The Bachelor of Science Degree in Nursing program is an accelerated 120-semester credit program that provides a solid foundation in liberal arts, sciences, and a wide range of nursing courses, including fundamentals of nursing, medical-surgical nursing, obstetric



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nursing, pediatric nursing, geriatric nursing, psychiatric nursing, leadership, research, and community nursing. This program offers both a pre-licensure track and a post-licensure track.

The pre-licensure track is designed for students who do not hold a nursing license and wish to become registered nurses. Upon completion of the program, graduates are eligible to take the national examination for licensure (NCLEX) to become registered nurses.

The post-licensure track is designed for United States licensed registered nurses seeking to earn their Bachelor of Science degree in nursing.

Graduates of both tracks will have the critical thinking skills necessary for effective problem-solving and providing developmentally appropriate care in the practice of nursing. They will also be able to function as a member of a healthcare team.

After successful completion of all required general education prerequisite courses and nursing courses, students will be awarded the Bachelor of Science degree in nursing. The program can be completed in about 12-24 months (53 weeks to 106 weeks) after admission into the program. Program Mode of Delivery: Hybrid

Bachelor of Science in Nursing (BSN) Curriculum: 120 semester credits which include 45 credits of General Education Courses and 75 credits of Nursing Core Courses.

Course Type	Course Number	Course Name	Number of Credits
Gen Ed	LAN103	English I	3
Gen Ed	LAN101	Communication Course I (Oral)	3
Gen Ed	LAN102	Communication Course II (Oral or Written)	3
Gen Ed	SCI 101	Introduction to Psychology Course	3
Gen Ed	SCI 102	Introduction to Sociology	3
Gen Ed	MAT101	College Algebra	3
Gen Ed	BIO104	Introductory Chemistry	3
Gen Ed	BIO105	Introduction to Nutrition	3
Gen Ed	SCI 103	Lifespan Developmental Psychology	3
Gen Ed	MAT102	Introductory Statistics	3
Gen Ed	SCI 104	Introduction to Humanities/Humanities Elective	3
Core	NURS 101	Fundamentals of Nursing	6
Core	NURS 102	Basic Medical-Surgical Nursing	12
Core	NURS 103	Intermediate Medical-Surgical Nursing	10.5
Core	NURS 104	Psychiatric and Mental Health Nursing	3.5
Core	NURS 105	Obstetric Nursing	2.5



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Course Type	Course Number	Course Name	Number of Credits
Core	NURS 106	Pediatric Nursing	2.5
Core	NURS 107	Geriatric Nursing	2
Core	NURS 108	Advanced Medical-Surgical Nursing	5
Core	NURS 109	Principles of Gerontological Nursing II	6
Core	NURS 110	Leadership	4
Core	NURS 111	Nursing Research: Evidence-Based Practice	3
Core	NURS 112	Community Nursing	6
Core	NURS 113	Pharmacology	6
Core	NURS 114	Pathophysiology	6
Total Gen Ed			45
Total Core			75
Total Program			120

BSN Program Admission and Graduation Requirements:

ADMISSION REQUIREMENTS

- Possession of a High School Diploma, GED, Official College Transcripts, or Equivalent
- Score at least a 62% on the Test of Essential Academic Skills (TEAS) or score a 15 on the Wonderlic Scholastic Exam. Other exams may be reviewed for equivalency.

Admission to our nursing programs is contingent on meeting certain requirements related to health and safety. To be eligible for admission, students must:

1. Pass a Level 2 background screening as defined in Section 435.04 of the Florida Statutes. This screening must not include any disqualifying offenses as defined in Sections 435.04(2)-(3) of the Florida Statutes.
2. Provide documentation of a satisfactory physical examination verified by a healthcare provider.
3. Provide documentation showing that they are up-to-date on all required immunizations. Specifically, students must provide titer reports for MMR, Varicella, and Hepatitis B. Annual flu and COVID-19 vaccines are also required. In addition, students must complete TB testing (QuantiFERON-TB Gold and/or chest X-ray + Symptom Review Form), have a current Tdap, and complete an N95 mask fit test.



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Please note that offers of admission and acceptance into the nursing programs are contingent upon meeting these requirements. We appreciate your cooperation in helping to maintain a safe and healthy learning environment for all students.

BSN PROGRAM GRADUATION REQUIREMENTS:

- Students must obtain at least a 75% grade in each program theory course and a Pass grade on the associated clinical course.
- *Students must successfully complete the Institution assigned Capstone NCLEX Preparation Program
- *Students must also pass an exit exam to graduate.
- Completion of all the necessary coursework, course hours, academic and clinical competencies, compliance with institution procedures and regulations, including resolving any outstanding institutional charges of fees or misconduct.

*Requirement waived for students who are United States Licensed Registered Nurses seeking the BSN degree.

Please note that our school takes the authenticity of submitted documents very seriously. To ensure the integrity of the admissions process, we may take several steps to verify the authenticity of transcripts, test scores, and other required documents. This may include requesting official transcripts directly from the issuing institution, verifying transcripts through a third-party service, and checking for specific features on the documents. We appreciate your understanding and cooperation as we work to maintain a fair and transparent admissions process.

Nursing Program Core Performance Standards

All students enrolling in any program at Quest Nursing Education Center must have the ability to meet the following core performance standards:

Students must have adequate cognitive, emotional, sensory and psychomotor functioning to effectively implement nursing care. Students must be able to perform the duties of their roles in a safe, secure, productive, and effective manner and remain able to do so through the entire time they are engaged in learning activities with or without reasonable accommodations. The abilities listed below are our core performance standards for the practice of nursing.

Physical Abilities: Students must possess the physical movements needed by a nurse to practice safely. This includes fine and gross motor abilities that would be required to provide nursing care and treatment in all health care settings. This also includes physical strength such as lifting 50 pounds, physical endurance, and mobility to remove patients from one place to another and perform CPR.

Sensory Abilities: Students must be able to visualize changes in a patient accurately, including close up and at a distance. Students must be able to smell, hear and touch to collect objective data. Examples include listening to a patient's heart, palpating a pulse, and detecting odors such as body fluid drainage which may be indicative of disease.

Interactive Communication Abilities: Students must be able to interact and communicate with sensitivity in oral and written modes. Students must be able to process and



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communicate patient data accurately and timely. Students must have interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural and intellectual backgrounds. Students must be able to convey information orally and in writing in English.

Cognitive Abilities: Students must be able to read quickly and understand and apply information. Students must possess satisfactory math skills including measurement and calculations within the context of nursing practice. Students must be able to critically think, analyze and evaluate in the clinical setting. Students must be able to read and understand documentation written in English.

Emotional Coping Abilities: Students must exhibit emotional stability sufficient to tolerate rapidly changing conditions and environmental stress. Student must pose no threat to self or others. Students must be able to cope with challenging situations by demonstrating rational and appropriate behaviors.

Professional Abilities: Students must be able to abide by nursing law and policies guiding nursing practice. Students must be able to deliver care to individuals of all ages, races and cultures in all health care settings and work effectively as a team member. Students must be caring, compassionate, empathetic, honest, and respectful. Students must accept responsibility and be accountable for own actions.

The Wonderlic Examination

Quest Nursing Education Center is dedicated to ensuring the success of our students. As part of our commitment to providing specialized student support, we have implemented a admission requirement of scoring a 15 on the Wonderlic exam as an option for the entrance exam

What is the Wonderlic Exam?

The Wonderlic exam is a cognitive ability test that measures a person's general intelligence, including their ability to learn, adapt, solve problems, and understand instructions. The exam consists of 50 questions that must be answered in 12 minutes.

How does the Wonderlic Exam apply to Nursing?

The Wonderlic exam is a useful tool for assessing a student's cognitive ability and their potential for success in nursing school. The nursing profession requires critical thinking skills, problem-solving abilities, and the ability to make quick and informed decisions. These skills are essential for providing high-quality patient care and ensuring patient safety.

What score are we aiming for?

Quest Nursing Education Center aims for all students to score at least a 15 on the Wonderlic exam. This score indicates that the student has the cognitive ability and critical thinking skills necessary for success in nursing school and the nursing profession.

When will students take the Wonderlic Exam?



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All nursing students will be required to take the Wonderlic exam prior to starting the nursing core courses. The exam will be administered by Quest Nursing Education Center, and students will be notified of the exam date and time in advance. The TEAS test may be used in place of the Wonderlic. Other exams may be considered if determined by the institution to be equivalent

Conclusion

At Quest Nursing Education Center, we believe that providing specialized student support is essential for student success. The Wonderlic exam is one of the tools we use to assess student potential and provide the necessary support for success in nursing school and the nursing profession. If you have any questions or concerns regarding the Wonderlic exam, please contact the Admissions Office for further information.

Transfer Credit Policy

Quest Nursing Education Center strives to provide our students with the best possible education and is committed to ensuring that transfer credits are awarded fairly and accurately. The acceptance of credits earned outside of the institution is at the sole discretion of the Quest Nursing Education Center.

General Policies are as follows:

1. Credits earned outside of the institution may be applied toward the award of a credential and may be derived from a combination of any or all of the following:
 - a. Credits earned at and transferred from other postsecondary institutions, when congruent and applicable to our institution's program and when validated and confirmed by our institution.
 - b. Successful completion of challenge examinations or standardized tests demonstrating learning at the credential level in specific subject matter areas.
 - c. Prior learning, as validated, evaluated, and confirmed by qualified instructors at our institution.
 - d. The standard formula for conversion to semester hours will be used when credit is being awarded from an institution that operates on a quarter or trimester schedule.
2. Credits may be earned for individual courses. However, if a course has a theory and clinical component, credit can only be granted for both theoretical and clinical courses, not for one component of the course.
3. A student may only receive a maximum of 75% of the credits required for completion of the program through transfer credits.



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4. Transfer credits will only be granted for courses where the student earned a letter grade of C or higher. No credit will be given for grades lower than C or for courses that the student failed or did not complete.
5. A fee will be charged for each transfer credit applied for, based on the institution's cost per unit for the equivalent course offered by the institution. The student will not receive a transcript credit grade until all fees for the transfer of credit have been paid.
6. Transfer credits may also be granted for qualifying College-Level Examination Program (CLEP) courses.
7. StraighterLine ACE courses are also acceptable for transfer credit.
8. The final decision regarding transfer credits rests with the Dean of Nursing. The Dean, using her expertise, will review the content of the course and determine whether the credit awarded deems to be approved and granted as credit toward one's degree. This is especially important to keep in mind for courses not included on the list above.

Quest Nursing Education Center will communicate any transfer credit options available to students on a course-by-course basis. Students seeking more information regarding Transfer Credits and Challenging Exams are encouraged to visit the Registrar's office for further guidance and assistance.

Challenge Examinations for Transfer Credit

Quest Nursing Education Center accepts the following challenge examinations as a means of obtaining credit for some of the courses that may be applied toward the credential.

1. National League for Nursing (NLN) Acceleration Challenge Examinations (NACE)
 - We offer an option to use National League for Nursing (NLN) Acceleration Challenge Examinations (NACE) specifically for nursing courses. NACE is a comprehensive assessment that includes several tests. To be granted credit, students must obtain a minimum decision score of 70 or higher on a NACE test or institution challenge test. Test scores will be valid for one year from the date of the test. Students will take the test with NLN directly and pay the designated fees to them for these courses.
2. ATI Nursing
3. Elsevier
4. Wolters Kluwer
5. Lippincott Williams & Wilkins
6. McGraw Hill



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If available, final exams or exams designed to test the entire course from our vendors including ATI Nursing, Elsevier, Wolters Kluwer, Lippincott Williams & Wilkins, and McGraw Hill, may be chosen as an exam for credit. Students must achieve a minimum score set by the vendor as a passing rate. If the student meets that score, they may receive credit for the course. Please note that availability of vendor exams may vary and not all exams may be available for every course. Our school will communicate any options available to students on a course-by-course basis.

Courses that may be tested-out:

- **Anatomy and Physiology** (for credit in Anatomy Course with Lab and Physiology Course with Lab)
- **Microbiology** (for credit in Microbiology with lab)
- **Nutrition** (for credit in Introduction to Nutrition)
- **Foundations of Nursing** (for credit in Fundamentals of Nursing-NURS 101)
- **Care of the Adult Client** (for credit in Basic Medical-Surgical Nursing- NURS 102 & Intermediate Medical-Surgical Nursing-NURS 103)
- **Care of the Client during Childbearing** (for credit in Obstetric Nursing-NURS 105)
- **Care of the Child** (for credit in Pediatric Nursing-NURS 106)
- **Care of the Client with Mental Disorder** (for credit in Psychiatric and Mental Health Nursing-NURS 104)
- **Geriatric Nursing Assessment-** (test offered by institution for credit in Geriatric Nursing- NURS 107)
- **Pathophysiology Assessment-** (test offered by institution for credit in Pathophysiology- NURS 114)
- **Pharmacology Assessment-** (test offered by institution for credit in Pharmacology- NURS 115)

Regarding Transfer Credits:

1. A student may only receive a maximum of 75% of the credits required for completion of the program through transfer credits.
2. Transfer credits will only be granted for courses where the student earned a letter grade of C or higher. No credit will be given for grades lower than C or for courses that the student failed or did not complete.
3. **A fee will be charged for each transfer credit applied for, based on the institution's cost per unit for the equivalent course offered by the institution. The student will not receive a transcript credit grade until all fees for the transfer of credit have been paid.**
4. **Transfer credits may also be granted for qualifying College-Level Examination Program (CLEP) courses.**
5. **American Council on Education, ACE courses, for example StraighterLine and Study.com, are also acceptable for transfer credit.**



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6. If a student wishes to appeal a decision regarding their request for transfer credit, they may email the institution administrator. The administrator will respond to the appeal request within three business days with a decision.

We strive to provide our students with the best possible education and are committed to ensuring that transfer credits are awarded fairly and accurately. To ensure that the quality and rigor of the courses taken by students transferring credits from other institutions meet the standards of Quest Nursing Education Center, the school aims to evaluate and approve only those courses that are equivalent in content and rigor to a course offered at Quest Nursing Education Center. Please note that the availability of transfer credits may vary based on the institution and the program. Our school will communicate any transfer credit options available to students on a course-by-course basis.

Students seeking more information regarding Transfer Credits and Challenging Exams are encouraged to visit the Registrar's office for further guidance and assistance.

Nursing Student Resources and Exams

Quest Nursing Education Center utilizes evidence-based products and resources to enhance student learning and improve student outcomes. Currently, we use ATI Nursing as our primary vendor for nursing program books and content. However, we reserve the right to change vendors or products based on new evidence, breaches of security, or other factors that may impact student or school outcomes.

Our commitment to providing the best possible education and resources for our students means that we are constantly evaluating and selecting products and resources that meet our high standards for quality and effectiveness. We will keep our students informed of any changes to our vendor or product offerings and provide them with the resources they need to succeed.

Thank you for choosing Quest Nursing Education Center as your partner in education.

Transferability of Credits

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION.

The transferability of credits you earn at Quest Nursing Education Center is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the credential that you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. It is the students' responsibility to determine whether or not another institution of the student's choice will accept credits. If the credential that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to



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which you may seek to transfer after attending Quest Nursing Education Center to determine if your certificate will transfer.

Financial Aid/Assistance

Federal and State Financial Aid

Quest Nursing Education Center does not participate in federal and state financial aid programs.

Termination/Cancellation Policy Overview:

This policy applies to students who withdraw from attending the educational program:

A student shall be considered to have withdrawn from an educational program when he or she withdraws in writing or is deemed withdrawn by the institution; It is when a student is unable to continue attendance in the educational program regardless of reason.

For students who withdraw prior to attending the program, the determination date of withdrawal will be based on the date withdrawal/cancellation notice is received from the student or the day before the educational program is to start; whichever is earlier. ALL notices to withdraw/cancel must be in writing and must be submitted via email at questnec@gmail.com.

Student Cancellation of Enrollment Policy:

This policy outlines the procedures and guidelines for students who wish to cancel their enrollment in an educational program:

1. Cancellation Eligibility: Students are eligible to cancel their enrollment if they have formally enrolled in the educational program but wish to withdraw before the program's commencement or during their enrollment period.
2. Written Notification: All requests for cancellation of enrollment must be submitted in writing. This can be done by sending an email to the designated cancellation address provided by the institution: (questnec@gmail.com).
3. Cancellation Deadline: To be eligible for a full refund of tuition and fees, students must submit their cancellation request within three (3) business days after signing the enrollment agreement and making the initial payment.
4. Refund Eligibility: Refunds for tuition and fees will be processed according to the institution's refund policy, which outlines the specific circumstances under which refunds are granted.
5. Refund Processing Timeframe: Refunds will be issued within 30 days of the determination date of withdrawal.
6. Non-Refundable Items: Certain items, such as books, course software(s), and supplies, become non-refundable/non-returnable after attendance has begun, in accordance with the institution's refund policy.



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7. Cancellation After Program Commencement: If a student cancels enrollment after the educational program has commenced, refunds will be determined based on the institution's pro-rated refund policy.
8. Transfer Credits: Fees paid for transfer credits are 100% refundable until a student has enrolled and attended courses in the institution for at least four weeks, after which transfer credit fees become non-refundable.
9. Record Keeping and Documentation: The institution will maintain detailed documentation of the cancellation process, including communications, decisions, and any agreements reached with the student.
10. Notification of Outcome: The institution will acknowledge the student's cancellation request and provide a written confirmation of the outcome, including details of any applicable refunds or non-refundable charges.

Refund Policy:

Refunds of tuition and fees in a credit program paid in advance or sums due when a student cancels, withdraws, or is terminated from classes and/or the institution will be determined as follows:

1. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
2. Cancellation after the third (3rd) Business Day, but before the first class, results in a refund of all monies paid, except for the registration fee (not to exceed \$100.00).
3. Books, course software(s), and supplies become non-refundable/non-returnable after attendance has begun
4. Cancellation after attendance has begun, through 40% completion of the term/semester, will result in a Pro Rata refund computed as follows: Cost of instruction is the percentage of the term the student was enrolled or attended classes whichever is later, multiplied by the total cost of the term.
5. Cancellation after completing more than 40% of the term will result in no refund.
6. Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
7. Refunds will be made within 30 days of termination of students' enrollment or receipt of cancellation
8. Fees paid for transfer credits are 100% refundable until a student has enrolled and attended courses in the institution for at least four weeks, at which point the transfer credit fees become non-refundable.
9. Refunds will be issued to the original payer of the tuition and made within 30 days of the determination date of withdrawal.



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Withdrawal, Dismissal, or Termination of Students Policy:

This policy outlines the procedures and guidelines for withdrawal, dismissal, or termination of students from an educational program:

1. Types of Discontinuation: This policy covers three distinct scenarios: voluntary withdrawal initiated by the student, dismissal based on institutional policies, or termination due to specific circumstances outlined in the institution's policies.
2. Voluntary Withdrawal: Students have the right to voluntarily withdraw from the educational program at any time. Withdrawal requests must be submitted in writing to questnec@gmail.com.
3. Dismissal for Non-Compliance: The institution reserves the right to dismiss students for non-compliance with institutional policies, including academic misconduct, violations of codes of conduct, or failure to meet academic or attendance requirements.
4. Termination Due to Specific Circumstances: Termination may occur in cases where a student's behavior poses a threat to the safety and well-being of themselves or others, or if the student is unable to meet the academic or attendance requirements of the program.
5. Notification of Discontinuation: Students will be formally notified in writing of their withdrawal, dismissal, or termination from the program. The notification will include the reasons for the decision and any relevant appeal processes.
6. Transcript and Record Retention: The institution will maintain academic records and transcripts of students who have been withdrawn, dismissed, or terminated in accordance with applicable laws and regulations.
7. Financial Obligations: Students who are withdrawn, dismissed, or terminated may still be responsible for any outstanding financial obligations to the institution, in accordance with the institution's policies.
8. Re-Enrollment Eligibility: The institution will specify any conditions under which students who have been withdrawn, dismissed, or terminated may be eligible for re-enrollment in the future. Please refer to the Re-enrollment Eligibility Policy

Appeals Process:

In the event of withdrawal, dismissal, or termination, students have the right to request an appeal if they believe the decision was made in error or that there were extenuating circumstances.

Definitions:

The "determination date of withdrawal" refers to the specific point in time when an educational institution officially recognizes that a student has withdrawn from their educational program. It is a critical date used to calculate refunds, determine academic progress, and assess various aspects related to the student's status within the program.



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The term "Last Day of Attendance" (LDA) refers to the specific date on which a student attended their last class or actively participated in an educational program before withdrawing or discontinuing their enrollment.

Re-enrollment Eligibility Policy

Re-enrollment applications are welcomed, but it is important to note that re-enrollment is not guaranteed. Each application will be reviewed on an individual basis, and admissions decisions will be made at the discretion of the institutional representative responsible for student admissions into the institution and the specific program.

Factors that may be considered in the re-enrollment review process include, but are not limited to:

1. Academic Performance: The applicant's previous academic record, including grades, attendance, and any academic probation or dismissals.
2. Conduct and Behavior: Any history of misconduct or violations of institutional policies.
3. Program Availability: Availability of space in the desired program or course.
4. Compliance with Institutional Policies: Adherence to all institutional policies, including financial obligations and code of conduct.
5. Relevant Documentation: Submission of all required documentation and completion of any necessary steps outlined in the re-enrollment process.

It is important to emphasize that meeting the minimum eligibility criteria does not guarantee re-enrollment. The decision will be based on a holistic assessment of the applicant's qualifications and suitability for re-enrollment.

The institution reserves the right to make final determinations regarding re-enrollment, and decisions will be communicated in a timely manner to the applicant.

This policy applies to all individuals seeking re-enrollment in any program offered by the institution. It is subject to periodic review and updates. The institution will ensure compliance with all applicable laws and regulations regarding admissions and re-enrollment.



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Notification and Procedures for Program Termination Policy:

This policy outlines the procedures and notifications in the event of a program termination:

1. Notification to Students and Stakeholders: In the event of a program termination, the institution will provide timely and clear notification to all affected students, faculty, staff, and relevant stakeholders. The notification will include the reasons for the termination, the effective date, and any available alternatives or options for affected students.
2. Official Announcement: The institution will issue an official announcement regarding the program termination through appropriate channels, which may include the institution's website, official social media accounts, and direct communication to affected parties.
3. Student Advising and Support: The institution will designate a responsible party or office to provide personalized advising and support to affected students. This support may include guidance on transfer options, assistance with credit transfers, and information on available resources for affected students.
4. Transcript and Record Retention: The institution will ensure that transcripts and academic records of affected students are maintained and accessible even after the program termination. Students will have continued access to their academic records as required by applicable regulations and accrediting bodies.
5. Refund and Financial Obligations: Any outstanding financial obligations of affected students related to the terminated program will be addressed in accordance with the institution's existing refund policies and applicable laws and regulations.
6. Teaching Out or Transfer Options: If feasible and appropriate, the institution will make efforts to facilitate the completion of the program for affected students through teach-out arrangements with other institutions or by assisting students in transferring to similar programs at accredited institutions.
7. Compliance with Regulatory Requirements: The institution will ensure compliance with all applicable regulatory requirements and accrediting body standards related to program termination, including timely reporting and any necessary approvals.



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Nursing Education and Licensure Policy

Completion of nursing education provided by Quest Nursing Education Center (Institution) does not guarantee licensure. Licensure is determined by the state's Board of Nursing after the state has evaluated and confirmed that the student meets all licensing requirements as specified by the particular state in which the student is applying for licensure.

1. Educational Completion: Graduation or completion of the nursing education program offered by the institution signifies fulfillment of the educational requirements set forth by the program.
2. State Licensing Authority: The authority to grant nursing licensure resides with the state's Board of Nursing, which establishes and administers the licensing process.
3. Licensing Requirements: Licensing requirements may vary by state and can include, but are not limited to, successful completion of a nursing program, passing a licensing examination, and meeting specific background check and eligibility criteria.
4. Professional Licensure Examination: Graduates of the nursing program may be required to successfully pass a state-sanctioned professional licensure examination as part of the licensing process.
5. Additional Requirements: States may impose additional criteria for licensure, which can include continuing education, immunization records, and other prerequisites.
6. Continued Compliance: It is the responsibility of the student to remain informed about and in compliance with the licensing requirements established by the state in which they intend to seek licensure.
7. Support and Resources: The institution is committed to providing support and resources to assist graduates in their pursuit of licensure. This may include access to review materials, information on licensure examination procedures, and guidance on meeting state-specific requirements.
8. Notification of Licensing Decisions: The institution encourages students to promptly notify the institution of their licensure status after receiving notification from the state's Board of Nursing.
9. Professional Ethics and Standards: Graduates are expected to uphold the highest professional and ethical standards in their practice, in accordance with the policies and guidelines of the state's Board of Nursing.



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Employment Placement Services

Quest Nursing Education Center does not guarantee job placement. We offer services in job search and guidance on tips for successful interviewing. We also allow employers at their request to present job opportunities to potential students.

Reduction of Tuition or Fees

We are pleased to offer eligible applicants a waiver of credit transfer fees for nursing courses. To qualify for this waiver, applicants must be United States licensed Registered Nurses who are enrolled in the Bachelor of Science in Nursing Degree Program and plan to take no more than 35 semester credits at Quest Nursing Education Center. This waiver is a valuable opportunity for eligible applicants to receive credit for prior coursework without incurring additional costs.

Course Numbering System

The course numbering system consists of an alpha-numeric identifier. The prefix indicates the discipline of the course, and the suffix indicates the number specific to the course. Courses that are assigned suffixes of 100-115 are considered upper division courses. Quest Nursing Education Center does not participate in a statewide course numbering system.

Credit Definition

At Quest Nursing Education Center, we use the semester credit system to represent course credits. One unit of credit is equivalent to 45 total hours of student work, including all contact hours and homework hours.

A typical semester at Quest Nursing Education Center lasts 15-16 weeks. To assign semester credit hours, we follow the following guidelines:

- One semester credit hour is assigned for every 15 classroom clock hours per semester in a 15-week semester.
- One semester credit hour is assigned for every 16 classroom clock hours per semester in a 16-week semester.

We expect students to spend an additional two hours of work outside of class for every lecture hour they spend in class.

For clinical clock hours, one semester credit hour is assigned for every 45 clock hours per semester. We also expect students to spend an additional 0.6 hours of work outside of class for every hour they spend in clinical.

A clock hour is defined as a period of 60 minutes, with at least 50 minutes of instruction in the presence of an instructor. We believe that this credit system provides a clear and transparent way of measuring student progress and workload, and we are committed to ensuring that all students have the resources they need to succeed in their studies.

Grading and Marking System

Grades are issued at the end of each term, and the requirements for obtaining a course grade will be outlined in the syllabus for each course. The following grading/marking system is used at Quest Nursing Education Center:



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Grade	Description	Grade Value	Grade Point Value
A	Excellent	90-100	4.0
B	Good	80-89	3.0
C	Average	75-79	2.0
D	Poor/Failure	0	1.0
F	Failure	0	0.0
P	Pass	Completed	Not calculated in GPA
CR	Transferred/Awarded Credit	NA	Not calculated in GPA
W	Withdrawal	NA	Not calculated in GPA
I	Incomplete	NA	Not calculated in GPA

It's important to note that while GPA is not calculated for grades of W,I, P or CR, satisfactory academic progress (SAP) is still measured based on time. This means that students must complete their program within a set timeframe, and any failed courses or other issues that impact academic progress may affect their ability to meet this requirement. We encourage all students to prioritize their academic success and to reach out to us for support if they are facing any challenges that may affect their progress.

Satisfactory Academic Progress (SAP)

To ensure satisfactory academic progress towards a degree, students will be evaluated at the end of each term based on two factors:

Qualitative Measure (Cumulative GPA)

Students must maintain a cumulative grade point average (GPA) of 2.0 or higher for all credit hours attempted, which is equivalent to a "C" average. The GPA will be calculated based on all completed coursework, except for the grade of "W".

Quantitative Measure (Credit Hour Progression)

Students must complete at least 67% of the credit hours they attempt each semester to remain in compliance with the satisfactory academic progress policy. Credit hour progression will be calculated based on the cumulative total of attempted hours to earned



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hours. For instance, if a student enrolls for 12 term credit hours, they must complete a minimum of 8 term credit hours ($12 \times 67\% = 8$) for the term.

Overall, it is crucial for students to meet both qualitative and quantitative measures to maintain satisfactory academic progress towards their degree.

Maximum Timeframe to Complete (150%)

Students must complete their degree program within a maximum allowable timeframe that is equal to 150% of the length of the program. For instance, if a program requires 100 credits for graduation, the student has a maximum allowable timeframe of 150 credits attempted. If a student reaches or exceeds the acceptable maximum timeframe, they will be withdrawn from the program. Accepted transfer coursework will be counted in the maximum timeframe, while repeat course credits will also be applied towards it. However, required remedial coursework will not be counted towards the maximum timeframe (up to 30 credits).

It is important to note that course withdrawals and repetitions are included and will affect the student's GPA.

Grades

The minimum satisfactory grades for didactic/theory courses are A, B, or C, while a grade of P is the minimum for clinical courses. If a student receives a grade of "F" in a didactic or clinical course, they are not in good academic standing. In such cases, the program director will review the student's academic progress and place them on academic probation. The student may repeat the course at the next available time. Probationary status will be removed once they have satisfied the passing requirement for that course. If a student fails the repeated course, they will be withdrawn from the program. Moreover, if a student is on probation and fails another course during the program, they will be withdrawn from the program.

Grade Appeals

If a student believes that they have received an unfair evaluation or grade, they may consult with the corresponding faculty member. If, after meeting with the instructor, the student still believes they have been unfairly graded, they may then present a written formal grade appeal to the program director. The Grade Appeal Form must be submitted within a week of the activity grade posting (e.g., homework, quiz, exam, paper, presentation, etc.) on the school website.

Appeals will not be considered unless they are based on one or more of the following factors:

1. an error in grade computation or
2. different standards from those established in the course syllabus and corresponding rubric.



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The school will provide written notification within 72 hours of receiving the Grade Appeal Form.

Academic Evaluation and Appeals Policy

Student Evaluation - Warning Status: If a student fails to meet satisfactory academic progress (SAP), they will automatically receive an academic warning. The corresponding Academic Coordinator will evaluate the student's case and schedule a meeting with the student. Students who demonstrate a commitment to overcoming their academic barriers will be placed on probation for the next academic period, allowing them to retake failed courses or upgrade skills that lowered their GPA until they meet the Standards of Satisfactory Progress.

Student Evaluation - Probation Status: A probation status occurs when a student is placed on a unique academic plan to regain SAP. The Academic Coordinator grants probation based on the feasibility of the student regaining SAP. The coordinator will meet with the student and complete an Academic Counseling Form, modifying the student's program schedule to accommodate retaking the required failed course. The counseling form must explain why the student failed to meet SAP and what has changed to allow them to meet SAP in the following evaluation period. Students may be required to take a leave of absence until the next course offering at the school. The student's academic progress will be evaluated after the probation period to confirm the Standards of Satisfactory Academic Progress have been met. If so, the student will be removed from probation status. However, students are only allowed one probationary period, and those who do not complete the probation period will be withdrawn from the school via Academic Dismissal.

Student Evaluation - Appeal Process: If the Academic Coordinator does not grant a probation period, a student may appeal for reconsideration by presenting a letter to the school's Director that specifies why the student failed to meet SAP and what has changed to allow them to meet SAP in the next evaluation period. The school will respond in writing within fourteen days. If the appeal is approved, the Academic Coordinator will define an Academic Plan that both parties agree on to ensure the student meets SAP by a specified point in time. The Academic Plan must show that the student will be evaluated at the end of each course of the probation period. Students who fail to follow the plan will be withdrawn from the school at the end of the probation period via Academic Dismissal.

Termination, Appeal, Reinstatement, and Re-Enrollment: If a student needs to discontinue their training, they should meet with the Registrar to discuss the situation. Regardless of whether termination is voluntary or involuntary, students are responsible for paying the amount of tuition and fees due to the school based on the refund policy. If a student disagrees with a dismissal decision made by the school, they have the right to appeal by submitting a written request to the Registrar describing the circumstances or conditions warranting special consideration. The school will respond in writing within two weeks. If the appeal is accepted, the student will be reinstated according to the special terms and conditions stipulated by the Registrar. The student will receive written



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notification from the school within two weeks of the appeal. An application for reinstatement may be submitted to the school no earlier than 30 days from the termination date. Students who are reinstated but did not pursue or win an appeal may be reinstated under particular conditions. Students are permitted to re-enroll only once. To re-enroll, students must complete a re-enrollment form and submit it to the Registrar. The school will respond in writing within two weeks.

Student Conduct

At Quest Nursing Education Center, we expect all students to behave in a professional and respectful manner at all times. As a part of this commitment to professionalism, we have established the following policies:

1. Students are expected to be familiar with the student conduct, professional behavior objectives, and academic integrity policies outlined in this document.
2. Instructors may have their own set of expected student conduct, and students are expected to abide by these requirements as well.
3. Students are subject to immediate dismissal for any activity or action that endangers another person, constitutes unethical conduct, violates the rules of conduct, violates academic integrity policies or professional behavior objectives.
4. All students are expected to maintain integrity in all academic pursuits, including the writing of papers, examinations, assignments, records, and other details related to the assessment of student performance.
5. Breaches of academic integrity include, but are not limited to, the following:
 - Copying answers from others during an examination.
 - Secretly hiding unauthorized materials to assist in an examination.
 - Plagiarism, which includes taking the statements of others without proper citation, even if the statement has been paraphrased.
 - Fraudulently obtaining test information, falsifying records, transcripts, recommendations, or other documents indicative of student qualifications.
 - Breaching patient confidentiality.
 - Taking property or drugs from clinical sites or patients.
 - Felony convictions.
 - Endangering patients due to psychological impairments or being under the influence of alcohol or drugs.
 - Falsification of assignments that are to be conducted on patients or members of the community.
 - Having someone else complete written assignments and submitting them as one's own work.
 - Dressing inappropriately for clinical or theory class.
6. Quest Nursing Education Center has a "Zero Tolerance" policy for cheating, and any student found to have violated this policy will be subject to immediate dismissal.

We take these policies seriously and are committed to ensuring that all students have a safe and supportive learning environment that promotes academic excellence and



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professional development. Any breaches of these policies will be investigated thoroughly, and appropriate action will be taken to ensure compliance with our standards.

Anti-hazing Policy

Quest Nursing Education Center is committed to maintaining a safe and inclusive learning environment for all students, and we do not tolerate any form of hazing, cyberbullying, or any other behavior that endangers the mental or physical health or safety of another individual.

Hazing is defined as any action or situation that may cause harm, humiliation, or embarrassment to another person. Cyberbullying is defined as any form of harassment, intimidation, or bullying that takes place online, through social media, or other electronic means.

The occurrence of any hazing or cyberbullying activity, or any other behavior that violates our standards for a safe and inclusive learning environment, is considered unlawful and will be reported to the appropriate law enforcement authorities.

We encourage all students to report any incidents of hazing, cyberbullying, or other inappropriate behavior to the administration or faculty, and we take all reports seriously. We are committed to working with our students to maintain a safe and respectful learning environment that promotes academic excellence and personal growth.

Other Policies and Procedures

At Quest Nursing Education Center, we believe that having clear policies and procedures is important to ensure a safe and supportive learning environment for all students. Our Campus Catalog serves as the official document that outlines the school's information and basic policies and procedures. However, we also have a Student, Staff, and Online Handbook that provides more program-specific information and includes support with various methods of delivery.

It is important for all students to understand that the policies and procedures outlined in the Campus Catalog, the Handbook, and the course syllabus must be followed at all times. This includes abiding by all federal, state, local, and applicable laws in Florida and the United States in general.

We encourage all students to familiarize themselves with the information provided in these documents and to reach out to the appropriate resources for support if needed. Our goal is to ensure that all students have access to the information and resources necessary to succeed in their academic pursuits and professional development.

Probation and Dismissal Policy

The school may cancel/terminate the enrollment agreement with the student and dismiss the student from the institution if the student violates any of the following:

- Failure to maintain satisfactory progress.
- Failure to comply with the school's attendance policy.



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- Failure to comply with the school's student conduct policy.
- Failure to meet all financial obligations to the school.
- Violation of any of the conditions as set forth and agreed to in the Enrollment Agreement.

If a student is at risk of being dismissed for violating the policies listed above, they will be notified in writing that they are on institutional probation. The probation notice will identify the circumstances that a dismissal will be warranted moving forward. A student does not necessarily have to receive a probation notice to be terminated. Decision to dismiss the student is decided by the school administrator. Please refer to the appeal policy if applicable.

Complaints Procedure Policy

At Quest Nursing Education Center, we value feedback and take all complaints seriously. We are committed to ensuring that any issues are resolved promptly and fairly. The procedures for filing a complaint are as follows:

1. A student who has a complaint or believes an injustice has been done shall first attempt to resolve the complaint by informal discussion with the person(s) involved.
2. If the problem is not resolved after the discussion, the student may choose to file a written complaint with the institution administrator.
3. The administrator will investigate all written complaints and attempt to resolve the issue.
4. Within 14 days of receipt of the written complaint, the administrator will notify the student of the outcome/decision reached regarding the complaint.
5. If a student is not satisfied with the decision of the complaint resolution, they may contact the Commission for Independent Education, Florida Department of Education at the following address:
 - 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400
 - Toll-free telephone number: (888) 224-6684.

Please note that any complaints must be submitted in writing, and the decision of the institution's administrator is final. We encourage all students to reach out to us with any concerns or issues they may have, and we are committed to working with them to find a satisfactory resolution.

Appeal Procedures Policy

The institution's procedures for students to appeal academic or disciplinary actions are as follows:

1. The student may appeal the decision by sending an email to the institution's administrator.
2. The email must include a description of the student's justification or reason for an appeal to be granted.
3. Decisions regarding appeals will be emailed to the student within 3 days of the appeal submission.



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4. If the student is not satisfied with the decision of the appeal, they may contact the Commission for Independent Education, Florida Department of Education at the following address:
- 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400
 - Toll-free telephone number: (888) 224-6684.

We are committed to ensuring that our students have access to a fair and transparent appeals process. Please note that any appeal requests must be submitted in writing and that the decision of the institution's administrator is final.

Please email us at questnec@gmail.com for more support.

Grievance Procedures

General Policy

Quest Nursing Education Center is committed to resolving all grievances in a fair and expedient manner. This section outlines the procedures for filing and resolving grievances related to academic or non-academic issues.

Procedure for Academic Grievances

1. The student should first attempt to resolve the issue directly with the faculty member involved.
2. If the issue is not resolved, the student may submit a written complaint to the Director of Education.
3. The Director of Education will investigate the grievance and provide a written response within 10 business days.

Procedure for Non-Academic Grievances

1. The student should first attempt to resolve the issue with the department where the grievance originated.
2. If the issue is not resolved, the student may submit a written complaint to the Director of Education.
3. The Director of Education will investigate the grievance and provide a written response within 10 business days.

Please email us at questnec@gmail.com for more support.

Arbitration

By attending Quest Nursing Education Center, students agree to submit any pre-existing, current, or future claims, disputes, or controversies arising from or related to their enrollment or relationship with Quest Nursing Education Center to individual binding arbitration. This includes claims related to contracts, regulations, torts, constitutional and statutory law, common law, intentional torts, and equitable claims, as well as any oral or written statements made in connection with such claims.



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The terms and conditions governing the binding arbitration process are set forth in the Enrollment Agreement. We believe that this approach provides a fair and efficient mechanism for resolving any disputes that may arise, and we are committed to upholding the terms of the Enrollment Agreement in good faith.

Administrative Staff and Management Team

Shol Eletu

Full-time Institutional Administrator

Stacey Eletu

Full-time Administrator, School Director & Chief Academic Officer

Sara Wu

Registrar, Admissions Director, Placement director

Institution's Legal Control

Quest Nursing Education Center is a subsidiary of Quest Education Center, LLC, a Limited Liability Company with two Managing Members: Shol Eletu and Stacey Eletu. As a part of the Quest Education Center network, Quest Nursing Education Center is committed to providing high-quality education and training to prepare students for successful careers in the healthcare field.

Faculty Listing

Stacey Eletu, RN, BSN, MSN, FNP, DNP

Bachelor of Science- Samuel Merritt University

Master of Science- California State University Dominguez Hills

Nurse Practitioner- University of Massachusetts Boston

Doctor of Nursing Practice, Touro University, Nevada

Ekene Mbanugo, RN, BSN, MSN, MHNP, DNP

Bachelor's, Master's, Nurse Practitioner, Doctorate- Florida International University

Tara Ross, RN, BSN, MSN, FNP

Master of Science in Nursing – Chamberlain University- Family Nurse Practitioner Specialty Track

Bachelor of Science in Nursing – Florida International University: Miami, Florida

Heather Vernillo, RN,BSN,MSN,FNP

Bachelor of Science in Nursing (BSN),Felician College, Lodi, NJ

Master of Science in Nursing- FNP Track, Kaplan University/Purdue Global, Ft. Lauderdale, FL

Stephanie Cline, RN, BSN, MSN



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Bachelor of Science in Nursing- St. Petersburg College Master of Science- University of South Florida

Pamela Beaucamp , RN, BSN, MBA

Bachelor of Science in Nursing – Kutztown University: PA

Master of Science- Management- National Louis University, VA

Abbreviations:

RN= Registered Nurse, BSN= Bachelor of Science in Nursing, MSN= Master of Science in Nursing, FNP= Family Nurse Practitioner, MHNP= Mental Health Nurse Practitioner, DNP= Doctor of Nursing Practice

Academic Calendar

Academic Year- January 1st to December 31st

Full Time Programs

Spring Semester Term Session 1

Jan 1st - March 31st (Application Deadline Dec 1st)

Spring Semester Term Session 2

April 1st – June 30th (Application Deadline March 1st)

Fall Semester Term Session 1

July 1st – September 30th (Application Deadline June 1st)

Fall Semester Term Session 2

October 1st – December 31st (Application deadline September 1st)

Part Time Programs

Spring Semester Term

Jan 1st – June 30th (Application Deadline Dec 1st)

Fall Semester Term

July 1st – December 31st (Application Deadline June 1st)

Holidays Observed: The following holidays observed by the institution include New Year’s Day, Martin Luther King Day, President’s Day, Memorial holiday, Juneteenth



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Day, Independence Day (4th of July), Labor Day, Thanksgiving Day, the day after Thanksgiving, and Christmas Day.

Distance Education Information and Support

What is Distance Education?

Distance education is a form of learning that takes place when the instructor and student(s) are separated by physical distance, and technology is used to bridge the gap. This technology can include audio or video conferencing, email, or other online learning tools. Distance education allows students to access educational content from anywhere in the world, allowing them to pursue their studies on their own schedule. Distance education offers the potential for increased access to higher education, especially for those unable to attend classes on a traditional college campus.

Overview of Accredited College Support

The school is currently in the process of seeking accreditation. While we have not yet attained accreditation, we are committed to providing our students, staff, and faculty with the highest quality educational experience possible. Our faculty and staff are dedicated to meeting the standards set by accrediting bodies to ensure that our students receive the best education possible.

Student Support

A. Academic Advising

Distance education can provide unique challenges for students, such as isolation from their peers, faculty, and staff. Academic advising is an important aspect of distance education, as it helps ensure that students are properly supported and guided throughout their course. Academic advisors can assist with course selection, academic goals, career planning, and more. Advisors can also help students maximize their educational experience by guiding how to utilize the best online resources and tools, such as online orientation, online tutoring, and other available support services. In addition, academic advisors are available for one-on-one consultations, giving students the opportunity to ask questions and receive personalized guidance and advice that can help them successfully meet their educational goals.

B. Technology Support

At our school, we understand that technology is integral to distance education. We strive to provide our students with the best technical support possible, from troubleshooting technical issues to equipping students with the necessary tools for a successful online learning experience. Our dedicated IT staff is available to help students with any technical issue, from setting up a computer or other device to troubleshooting any technical problems that may arise. We also provide students access to the latest technology tools and resources to help them excel in their courses. In addition, our staff can provide advice and guidance on the best ways to use these tools and resources. We



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also have a robust online help desk system to provide students with quick and easy access to technical support. No matter what technical needs arise, our college is here to provide our students with the best technology support available.

C. Admission's Requirements

For distance education programs, admission requirements **may** include:

- 1. High school diploma or equivalent.**
- 2. Completed application with transcripts and other relevant documents.**
3. Relevant work experience or completion of prerequisite coursework.
- 4. Basic computer skills and access to necessary technology (e.g., reliable internet connection, computer, etc.).**
5. Meeting any specific program requirements (e.g., completion of specific courses, certifications, etc.).
6. Additional documentation such as proof of English proficiency for non-native speakers.

Additionally, distance education programs may have more flexible admission timelines, allowing students to enroll at different points throughout the year, while traditional programs often have fixed start dates for their academic terms.

Overall, the admission requirements for distance education programs are focused on assessing the student's readiness for online learning and ensuring that they have the necessary resources and skills to succeed in a virtual classroom.

Computer Skills Moodle Course Topics and Support Areas:

Competency Areas	Description
Computer Basics	Understanding computer hardware and software components, operating systems and file management, essential keyboard shortcuts and navigation techniques, basic troubleshooting and maintenance tips.
Productivity Tools	Using Microsoft Office or Google Workspace for document creation and collaboration, organizing and analyzing data with spreadsheets, creating engaging presentations with slideshows, accessing and using online tools and resources.
Online Learning Tools	Introduction to the Learning Management System (LMS), navigation and interface features of the LMS, interacting with instructors and peers through discussion forums and messaging tools, participating in synchronous and asynchronous online sessions using video conferencing tools.
Technology Requirements	Understanding the minimum technology requirements for online learning, configuring and troubleshooting software and hardware, tips for ensuring reliable internet connectivity, accessing and using tech support resources.



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Data Protection and Privacy

General Policy

Quest Nursing Education Center is committed to protecting the privacy and security of student data. We comply with all federal and state laws concerning data protection, including the Family Educational Rights and Privacy Act (FERPA).

Learning Management Systems and Third-Party Products

We utilize Moodle LMS and ATI Nursing Products for our curriculum. These platforms are compliant with FERPA rules and maintain state and accreditation standards for data protection.

Data Disclosure

Students are required to fill out a disclosure form indicating who, besides themselves, may receive their academic and personal data. This ensures that we share your information only with authorized individuals.

Contact Information

For any questions or concerns regarding data protection and privacy, please contact us at questnec@gmail.com.

Accessibility Services

General Policy

Quest Nursing Education Center is committed to providing an accessible and inclusive learning environment for all students. We comply with the Americans with Disabilities Act (ADA) and other relevant laws to ensure equal educational opportunities.

Notification and Assessment

Students with disabilities are required to notify a staff member of their needs. Upon notification, the Director of Education will assess the student's needs and work with the student to develop a customized plan to ensure those needs are met.

Contact Information

For disability support and to initiate the assessment process, please email us at questnec@gmail.com.

Document Authenticity

General Policy

Quest Nursing Education Center takes the authenticity of submitted documents very seriously. This section outlines the steps taken to verify the authenticity of documents submitted during the admissions process.

Verification Procedure

1. Requesting official transcripts directly from the issuing institution.
2. Verifying transcripts through a third-party service.
3. Checking for specific features on the documents to ensure their authenticity.



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Non-Discrimination Policy

General Policy

Quest Nursing Education Center is committed to providing an educational environment free from discrimination based on race, color, religion, national origin, gender, sexual orientation, age, disability, or veteran status. We comply with all federal laws and regulations regarding non-discrimination.

Reporting Discrimination

Any instances of discrimination can be reported to the Director of Education. All reports will be investigated promptly and appropriate action will be taken based on the findings.

Send reports directly to questnec@gmail.com.

Legal Disclaimers

General Disclaimer

The information contained in this catalog is for general information purposes only. While we endeavor to keep the information up-to-date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability concerning the catalog or the information, products, services, or related graphics contained in the catalog for any purpose.

Changes in Tuition and Fees

Quest Nursing Education Center reserves the right to change tuition and other fees without prior notice. Changes, if any, will be announced and are applicable to all current and prospective students.

Course Availability

The courses, programs, and their respective contents are subject to change or cancellation at the discretion of the administration. Quest Nursing Education Center is not liable for any inconvenience or loss this may cause.

Academic Policies

The academic policies outlined in this catalog are subject to change without prior notice. Students are responsible for staying updated with the current policies.

Limitation of Liability

Quest Nursing Education Center shall not be liable for any special, direct, indirect, consequential, or incidental damages or any damages whatsoever, whether in action of contract, negligence, or other torts, arising out of or in connection with the use of the catalog or the contents of the catalog.

Governing Law

Any claim relating to Quest Nursing Education Center's catalog shall be governed by the laws of the State of Florida without regard to its conflict of law provisions.



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Severability

If any part of these disclaimers is determined to be invalid or unenforceable pursuant to applicable law, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remainder of the disclaimers shall continue in effect.

Preliminary Note on Accreditation

Quest Nursing Education Center is currently not accredited by any accrediting body. However, we are in the process of applying for ABHES accreditation and are committed to aligning our policies and procedures with ABHES standards, including Title IX compliance.

Title IX Compliance

General Policy

Quest Nursing Education Center is committed to providing a learning environment free from discrimination based on sex or gender. We adhere to Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in educational programs and activities.

Reporting and Response

1. Any student, faculty, or staff who believes they have been subjected to sexual harassment, discrimination, or violence should report the incident to the Title IX Coordinator.
2. The Title IX Coordinator will promptly investigate all complaints and take appropriate action based on the findings.

Financial Aid and Title IX

Our Bursar Department is in the process of setting up financial aid services. Once appropriately approved, financial aid will also adhere to Title IX compliance standards to ensure equitable distribution and access to resources.

Training and Education

We will provide training sessions for students, faculty, and staff to educate them on their rights and responsibilities under Title IX.

Contact Information

For any questions or to report a Title IX violation, please contact our Title IX Coordinator.

Academic Integrity Policy

General Policy

Quest Nursing Education Center places a high value on academic integrity. We expect all students to adhere to the highest ethical standards in all academic activities.

Definitions

- **Plagiarism:** Presenting someone else's work as your own.
- **Cheating:** Using unauthorized materials during exams or assignments.



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- **Fabrication:** Falsifying data, information, or citations.

Consequences

Violations of the academic integrity policy will result in disciplinary action, which may include a failing grade for the assignment or course, academic probation, or expulsion from the program.

Attendance Policy

General Policy

Attendance is crucial for academic success and is a requirement for the completion of our programs.

Traditional Classroom

Attendance is recorded manually by instructors during each class session.

Online Classroom

Attendance for online courses is tracked through our Moodle LMS system. Courses conducted virtually via Zoom-like tools will have attendance verified by instructors, who can identify missing students from those invited.

Consequences

To pass a course, students must maintain an attendance rate as specified on the course syllabus established by the course instructor or Director of Education. Failure to do so may result in academic probation or expulsion from the program.

Technology Requirements

General Policy

Students are required to have access to reliable technology to participate in our programs.

Requirements

- A laptop with a minimum of 6GB RAM
- High-speed internet connection
- Wi-Fi capability
- Webcam and microphone for online courses
- Software capable of running Word, Excel, and online test-taking resources
- Capability to read e-books and access student resources

Internship/Practicum Guidelines (Clinical Time)

General Policy

Clinical time is an integral part of our nursing programs and is treated as a form of internship.

Requirements

- Students must have a valid American Heart Association CPR card.
- Students must have all vaccines as required by the clinical site the school is affiliated with.

Academic Requirements



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- Students must score higher than a 75% in their courses to be eligible for clinical time.
- Some courses may have final exams that need to be passed to progress in the program.

Conduct

Students are expected to maintain a professional demeanor and adhere to all policies and guidelines set forth by the clinical site.

Emergency Procedures

General Policy

Quest Nursing Education Center is committed to the safety and well-being of all students, faculty, and staff. This section outlines the procedures to follow in case of emergencies.

Medical Emergencies

- Call 911 immediately.
- Notify the nearest faculty or staff member.

Environmental Emergencies

- Follow the evacuation plan posted in each classroom.
- Listen for announcements and follow faculty or staff instructions.

Intellectual Property Rights

General Policy

All research and projects completed during the program are the intellectual property of Quest Nursing Education Center, unless otherwise agreed upon in writing.

Student Rights

- Students have the right to use their research and projects for academic and portfolio use.

Social Media Policy

General Policy

Students are expected to conduct themselves professionally online, especially when discussing or representing Quest Nursing Education Center.

Guidelines

- Do not share confidential or proprietary information.
- Be respectful and professional in all online interactions.

Health and Safety in Labs

General Policy

Safety in labs and clinical settings is a top priority.

Guidelines

- Always wear appropriate personal protective equipment.
- Follow all safety protocols as instructed by faculty.

Inclement Weather Policy

General Policy

In the event of severe weather, classes may be canceled or moved online.



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Notification

- Announcements will be made via Moodle LMS and email.

Financial Aid Literacy

General Policy

Quest Nursing Education Center is in the process of setting up financial aid services. This section will provide information on managing student loans and scholarships.

Guidelines

- Always read the terms and conditions of any loans or scholarships.
- Seek advice from the Bursar Department for any financial concerns.

Sustainability Practices

General Policy

Quest Nursing Education Center is committed to sustainability and encourages students to participate in eco-friendly practices.

Guidelines

- Recycle when possible.
- Be mindful of energy usage in classrooms and labs.

Authorization for Criminal Background Screenings

Enrollment in the nursing programs at Quest Nursing Education Center requires authorization for a criminal background screening. This screening is a mandatory component for NCLEX eligibility and clinical placement requirements in compliance with nursing program regulations. By enrolling in our nursing programs, students provide consent for the necessary criminal background screening process. The results of these screenings will be kept confidential and utilized exclusively for determining eligibility for the NCLEX examination, clinical placements, or other essential nursing program-related purposes. It is important to note that while this policy primarily applies to nursing programs, other programs at Quest Nursing Education Center may also be subject to background screening requirements as specified in their respective program policies.

Recording (Audio and Video) during Class Time:

Quest Nursing Education Center values the importance of educational excellence and administrative quality. To enhance the learning experience and ensure the highest standards of education, the institution may, at its discretion, record audio and video during class sessions. Students enrolling in our programs provide consent for these recordings. These recordings serve multiple purposes, including but not limited to:

1. **Educational Purposes:** Recordings may be used for instructional review, allowing students to revisit course materials, lectures, and discussions for educational benefit. These recordings contribute to the enhancement of the learning process, providing students with valuable resources to support their academic progress.
2. **Quality Assurance:** The institution may use recordings to assess and improve the quality of its educational programs. This includes reviewing instructional



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methods, content delivery, and classroom interactions to ensure that students receive the highest level of education.

3. **Marketing Purposes:** In addition to educational uses, recordings may be utilized for marketing and promotional purposes. These recordings may be featured in brochures, websites, social media, or other marketing materials to showcase the educational experience at Quest Nursing Education Center. However, individual student privacy and confidentiality will always be respected, and recordings will be edited and selected in a manner that maintains privacy.

Reporting and Issue Resolution: We understand that there may be instances where students have concerns or issues related to the use of recordings. If a student encounters any issues with recordings or has specific concerns about their privacy or the content captured in recordings, they are encouraged to contact us at "questnec@gmail.com."

We take such concerns seriously and are committed to working with the student to address and resolve the issue in a manner that respects their rights and maintains a positive learning environment.

Quest Nursing Education Center is dedicated to providing a supportive and transparent educational environment. We believe that recordings play a valuable role in achieving this goal by enhancing education and ensuring quality standards while also being mindful of individual privacy and concerns.

Authorization for Uploading/Taking Pictures for Advertising:

By enrolling at Quest Nursing Education Center, students grant permission for the institution to use their likeness, including photographs, for promotional and advertising purposes. This may encompass various forms of media, including but not limited to brochures, websites, social media platforms, and other marketing materials.

Usage of Likeness:

- Quest Nursing Education Center may utilize students' likeness for promotional and advertising purposes to showcase the educational experience and achievements of our student body. These images may include photographs taken during class sessions, clinical placements, academic events, or other school-related activities.

Privacy and Consent:

- While students grant permission for the general use of their likeness, the center is committed to respecting individual privacy rights. We will make reasonable efforts to obtain additional consent from students if their images are to be used in a manner that goes beyond general advertising. This ensures that students have a say in the specific contexts in which their likeness is featured, maintaining a balance between promotion and privacy.

Protection of Individual Privacy:



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- Quest Nursing Education Center recognizes the importance of safeguarding individual privacy rights. We are dedicated to handling students' images with care and sensitivity, adhering to applicable laws and regulations.

This policy emphasizes the importance of student consent and privacy regarding the use of their likeness for advertising purposes. It aligns with the institution's commitment to transparency and respect for students' rights while also allowing for promotional efforts that showcase the accomplishments of the student community.

Complaints and Issue Resolution:

- If a student has concerns or issues related to the use of their likeness in promotional or advertising materials, they are encouraged to contact us at "questnec@gmail.com." We take such concerns seriously and are committed to working with the student to address and resolve the issue in a manner that respects their rights and privacy. Your feedback is important to us, and we aim to ensure that your experience at Quest Nursing Education Center is positive and respectful of your privacy rights.

STUDENT TUITION RECOVERY FUND (STRF)- For California Students Only

The State of California established the Student Tuition Recovery Fund (STRF) to protect and assist students in case of economic loss suffered by a student in an educational program at a qualifying institution. To be eligible for protection, the student must be a California resident or enrolled in a residency program and prepay all or part of their tuition.

In accordance with California law, Quest Nursing Education Center is required to collect a state-imposed assessment for the STRF, which will be paid on behalf of eligible students. It is important to note that students who are not California residents or enrolled in a residency program are not eligible for protection from the STRF and are not required to pay the STRF assessment.

If you believe you are eligible for STRF reimbursement, your application must be received within four (4) years from the date of the action or event that made you eligible for recovery from STRF. Please keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school, as you may need them to support your STRF application.

Qualifying events for STRF reimbursement include:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and the student did not choose to participate in an approved teach-out plan or did not complete a chosen teach-out plan approved by the Bureau.
2. The student was enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or location of the institution, or was enrolled in an educational program within the 120-day period before the program was discontinued.



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3. The student was enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. The student has been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but has been unable to collect the award from the institution.
7. The student sought legal counsel that resulted in the cancellation of one or more of their student loans and has an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the student must provide a social security number or taxpayer identification number.

For more information regarding STRF, questions may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Suite 225, Sacramento, CA 95834, (888) 370-7589, or online at <https://www.bppe.ca.gov/>.

Course Descriptions for all Nursing Programs

Fundamentals of Nursing Course: NURS 101: 6 credits.

This course introduces classic nursing principles that underpin future clinical practice. Principles include such things as comfort measures, assistance with daily living activities, environmental concerns, positioning and transporting, asepsis and sterile technique, medication administration, intrusive therapies and use of the nursing process with



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emphasis on the intervention component. Concepts related to nursing fundamentals and nursing care is integrated throughout the course. This course will also focus on health and physical assessment skills, documentation, interpersonal skills, normal aging and cultural competence with emphasis on clinical decision-making. The campus laboratory and clinical settings will afford practical experience in application of the principles and skills taught in the theory portion of this class. Students will be expected to demonstrate beginning competency in application of the nursing process.

Basic Medical Surgical Nursing Course: NURS 102: 12 credits.

Pre-requisite: NURS 101

This medical/surgical course introduces holistic nursing care of adults experiencing acute or chronic illness in selected structured settings. This course introduces the student to the use of the nursing process in the care of adults with chronic or non-complex illness. A systems approach is used to discuss the effects of illness on the individual and the family, and to examine the disruption of growth and development patterns across the lifespan from young adult to senior years. The course includes clinical experience to allow the student the opportunity to apply theoretical concepts to clinical practice in diverse adult populations.

Intermediate Medical Surgical Nursing Course: NURS 103: 10.5 credits.

Pre-requisite: NURS 101 & NURS 102

This course presents critical thinking and problem-solving strategies for care of adults with acute or complex illness and/or injury. The effects of acute illness are examined in relation to the individual's developmental stage, culture, and gender. Building on the Basic Medical Surgical Nursing Course, a systems approach is used to analyze and intervene in alterations to the health of the individual and family. The course includes clinical laboratory to allow the student the opportunity to integrate theoretical concepts and clinical practice in diverse populations.

Advanced Medical-Surgical Nursing Course: NURS 108: 5 credits.

Pre-requisite: NURS 101, NURS 102, & NURS 103

The Advanced Medical-Surgical Nursing course is a continuation of the Intermediate Medical-Surgical Nursing Course. Student Learning Outcomes are expanded upon in this course with emphasis on core competencies of managing care in emergent and acute care patients, clinical decision making, informatics, collaboration, Health teaching/learning, counseling skills, professional behavior, and legal/ethical aspects of care.

Obstetric Nursing Course: NURS 105: 2.5 Credits.

Pre-requisite: NURS 101 & NURS 102

This course focuses on nursing care of childbearing families using both nursing and developmental theories. Biopsychosocial factors, legal/ethical, cultural and educational considerations related to pregnancy, birth and newborn periods are included. An historical overview of obstetrical advances and parent-child nursing are presented. Practice in providing nursing care to families during each phase of the childbearing cycle occurs in local hospitals and clinics. The nursing process is used with emphasis on the



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theoretical and empirical basis of practice. Experience in patient/family teaching such as childbirth classes is included.

Pediatric Nursing Course: NURS 106: 2.5 Credits.

Pre-requisite: NURS 101 & NURS 102

This course focuses on applying a family centered approach, it focuses on health promotion, acute and chronic health conditions, and rehabilitative needs of children. Emphasis is placed on developmental, physiological, psychosocial, cultural, and spiritual care of the child within the family unit. Using the nursing process, strategies are formulated for promoting and maintaining optimal functioning of the child-family unit and for enhancing the strengths of the family unit. Clinical activities emphasize the application of theory to practice in a variety of communities and acute care settings.

Psychiatric and Mental Health Nursing Course: NURS 104: 3.5 Credits.

Pre-requisite: NURS 101 & NURS 102

This course is designed to apply theories and implement evidence-based care for clients with psychiatric/mental health issues, including psychosocial concepts; cultural, ethical, and legal influences; and wellness of individuals and family groups. Development of professional role in psychiatric/mental health nursing.

Geriatric Nursing Course: NURS 107: 2.0 CREDITS

Pre-requisite: NURS 101 & NURS 102

This course examines nursing care of the geriatric patient using evidence-based standards across all healthcare settings. Current nursing research in geriatrics is explored. Normal aging processes and risk factors that affect the health and functioning of elderly patients are studied to determine best nursing practices for managing those needs or risks.

Principles of Gerontological Nursing Course: NURS 109: 6 CREDITS

This course examines nursing care of the geriatric patient. A holistic approach is used to study a variety of issues that impact the biological, behavioral, and socio-cultural needs and gender considerations of the elderly. Ethical and legal issues related to care of geriatric patients are examined in the context of continuous improvement in quality and safety. Pathology affecting the health of the elderly are also explored.

Leadership Nursing Course- NURS 110 – 4 credits

Pre-requisite: NURS 101, NURS 102, & NURS 103

The content of this course prepares students for the changing role of the professional nurse in complex and diverse health care and community settings. The theories and methods of leadership and management are explored and applied. There is an emphasis on critical thinking, team building, communication, priority setting, collaborative decision-making and advocacy. Students will use nursing leadership and management theory as well as the basic and applied sciences and humanities from previous courses. Emphasis is given to organization theory, management theory, behavioral theory and political theory. Accountability for quality improvement in the provision of nursing care, interdisciplinary communication, and collaborative relationships are emphasized. Legal authority for nursing practice, the impact of political and legislative processes and ethical



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issues in management, are also discussed. Various modes of inquiry, including nursing process, problem solving models and decision-making tools are emphasized. Information competence is increased through computerized database searching.

Community Nursing Course- NURS 112- 6 credits

Pre-requisite: NURS 101, NURS 102, & NURS 103

This Course explores rural community health nursing, focusing on historical development, philosophy, health care systems, epidemiology, and individuals, families, and specific aggregate groups. Applies theoretical and empirical knowledge in using the nursing process in rural community settings to promote, maintain and restore health. Focuses on trans- cultural nursing concepts, rural and home health care delivery. Diverse roles of the community and public health nurse are examined, and a rural community assessment is completed using research and data processing skills.

Leadership and Community Nursing Course- NURS 115- 5 credits

Pre-requisite: NURS 101, NURS 102, & NURS 103

Leadership and Community Nursing The content of this course prepares students for the changing role of the professional nurse in complex and diverse health care and community settings. The theories and methods of leadership and management are explored and applied in the clinical experience. There is an emphasis on critical thinking, team building, communication, priority setting, collaborative decision-making and advocacy. Students will use nursing leadership and management theory as well as the basic and applied sciences and humanities from previous courses. Emphasis is given to organization theory, management theory, behavioral theory and political theory. Accountability for quality improvement in the provision of nursing care, interdisciplinary communication, and collaborative relationships are emphasized. Legal authority for nursing practice, the impact of political and legislative processes and ethical issues in management, are also discussed. Various modes of inquiry, including nursing process, problem solving models and decision-making tools are emphasized. Information competence is increased through computerized database searching.

Nursing Research: Evidence-Based Practice-NURS 111- 3 credits.

Pre-requisites- Introductory Statistics course

This research course is an introduction to principles and methods of nursing research and application of research evidence to practice in providing quality-nursing care.

Pharmacology -NURS 113- 6 credits

Pharmacology course focuses on the basic drug classification, concepts and principles of pharmacology with special consideration for the health care provider role in developing a comprehensive approach to the clinical application of drug therapy. Principles of pharmacodynamics and pharmacokinetics are integrated throughout the course.

Pathophysiology- NURS 114- 6 credits

Pathophysiology course relates manifestations of disease, risk factors for disease, and the principles of pathology underlying illness and injury to therapeutic nursing interventions



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and outcomes. It provides the knowledge foundation for understanding alterations and adaptations in physiological processes in humans. The content selected for study is essential to critical thinking, clinical judgment, and therapeutic interventions in illness-related phenomena.

Anatomy and Physiology I with Lab- BIO 101 – 4 credits

No prerequisite

The objective of this course is to provide a comprehensive look at the human body's structure and functions. Topics include organization of the body, characteristics of life, anatomical terminology, how the body maintains homeostasis, the relationship of chemistry to anatomy and physiology, and cell function and division. The skin, skeletal system, muscles, and nervous system are examined. Sensory organs and the endocrine system are also presented. Several diseases and disorders are discussed, and as well as the cause, detection, and treatment of them. Students will complete laboratory experiments, track and record results, answer lab-based questions reflected in graded lab reports, and complete lab-based assessments to meet the lab requirement.

Anatomy and Physiology II with Lab: BIO 102: 4 credits

Prerequisite: BIO 101

The objective of this course is to build on Anatomy and Physiology I, this course examines major parts of the body and how they work independently as well as together. The reproductive system is discussed as well as stages of human development. Students learn about the lymphatic system and the three lines of defense the body has against pathogens. Also explained are the cardiovascular, digestive, respiratory, and urinary systems as well as nutrition, metabolism, body fluid balances, and aging. Students will complete laboratory experiments, track and record results, answer lab-based questions reflected in graded lab reports, and complete lab-based assessments to meet the lab requirement.

Microbiology and Microbiology Lab: BIO 103: 4 credits.

No Prerequisite

This course is designed to teach microbiology as it applies to the health care field. The student will study pathogenic microorganisms and their role in human disease, human immunology, symptoms and treatment of microbial infection, and preventative measures against microbial infection. Students will complete laboratory experiments, track and record results, answer lab-based questions reflected in graded lab reports, and complete lab-based assessments to meet the lab requirement.

Introduction to Psychology Course: SCI 101: 3 credits

No Prerequisite

This course is an introduction to the field of psychology, covering its major theories, methods, and concepts. Students will explore topics such as human development, perception, learning, memory, emotion, personality, social behavior, and mental disorders. Emphasis will be placed on critical thinking, scientific reasoning, and ethical issues in psychology.



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Introduction to Sociology: SCI 102: 3 credits

No Prerequisite

This course is an introduction to the field of sociology, covering its major theories, methods, and concepts. Students will explore topics such as social structures, institutions, cultures, deviance, inequality, and social change. Emphasis will be placed on critical thinking, scientific reasoning, and ethical issues in sociology.

Communication Course I (Oral): LAN 101: 3 credits

No Prerequisite

This course is an introduction to the theory and practice of oral communication, with a focus on public speaking and interpersonal communication. Students will learn how to plan, organize, and deliver effective oral presentations, as well as how to listen actively, respond appropriately, and engage in productive dialogue. Emphasis will be placed on developing effective communication skills in a variety of contexts and for a variety of audiences.

Communication Course II (Oral or Written): LAN 102: 3 credits

No Prerequisite

This course is designed to develop communication skills in oral and written forms. Students will learn how to research, write, and present persuasive arguments in a variety of contexts. Additionally, students will learn the principles of effective written communication, including grammar, syntax, and style. Emphasis will be placed on developing critical thinking, analysis, and ethical reasoning in communication.

College Algebra: MAT 101: 3 credits.

No Prerequisite

This course is an introduction to college-level algebra, covering the fundamental concepts of algebraic equations and inequalities, functions, graphs, and systems of equations. Students will learn how to solve algebraic problems, use mathematical notation, and interpret mathematical models. Emphasis will be placed on developing critical thinking, quantitative reasoning, and problem-solving skills.

Introductory Chemistry: BIO 104: 3 credits

No Prerequisite

This course is designed to teach the basic principles of chemistry, with a focus on the chemical properties of life. Students will learn about atomic structure, chemical bonding, acids and bases, organic chemistry, and biochemistry. Additionally, students will complete laboratory experiments and participate in class discussions to develop critical thinking, scientific reasoning, and ethical decision-making skills.

English I: LAN 103: 3 credits

No Prerequisite

This course provides an introduction to college-level writing and communication skills. Students will learn how to write effective essays, research papers, and other forms of written expression, as well as how to analyze, interpret, and respond to a variety of texts.



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Emphasis will be placed on critical thinking, grammar, punctuation, and other essential elements of effective writing.

Introduction to Nutrition: BIO 105: 3 credits

No Prerequisite

This course provides an introduction to the field of nutrition, covering its major concepts, principles, and practices. Students will explore topics such as macronutrients, micronutrients, energy metabolism, digestion, absorption, and nutrient utilization, as well as the role of nutrition in health and disease prevention. Emphasis will be placed on critical thinking, scientific reasoning, and ethical issues in nutrition.

Lifespan Developmental Psychology: SCI 103: 3 credits

No Prerequisite

This course provides an introduction to the field of lifespan developmental psychology, covering its major theories, methods, and concepts. Students will explore topics such as biological, cognitive, social, and emotional development across the lifespan, as well as the role of culture, gender, and environment in shaping human development. Emphasis will be placed on critical thinking, scientific reasoning, and ethical issues in developmental psychology.

Introductory Statistics: MAT 102: 3 credits

No Prerequisite

This course provides an introduction to basic statistical concepts and methods, with a focus on descriptive and inferential statistics. Students will learn how to collect, organize, analyze, and interpret data, as well as how to use statistical software to aid in these processes. Emphasis will be placed on critical thinking, problem-solving, and decision-making skills.

Introduction to Humanities: SCI 104: 3 credits

Humanities Elective

No Prerequisite

This course provides an introduction to the field of humanities, covering its major themes, concepts, and methods. Students will explore topics such as art, literature, music, philosophy, and religion, as well as the role of the humanities in shaping human culture and society. Emphasis will be placed on critical thinking, creative expression, and cultural awareness.

**QUEST NURSING EDUCATION CENTER- INFORMATION ON ALL
CAMPUSES IN DIFFERENT STATES:**

Campus Locations

1. **Out-Of-State Institution (Headquarters)/Main Campus:**

- Address: 917 Harrison Street, Oakland, CA 94607



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2. **Branch/Non-Main Campus/Florida Campus:**

- Location: Suite 812 & 815, 7402 North 56th Street, Tampa, FL 33617

3. **Separate Educational Center (Out-of-State)- Associated with California Main Campus:**

- Address: 1680 Stoneridge Mall Road, Pleasanton, CA 94588